

Are you struggling to service GDPR data Subject Access Requests (SARs) in a timely and efficient manner? Are you concerned that you might not be finding all of the information you should to service them correctly? Worried there may be a sudden increase in requests and not being able to cope?

If you are, then utilising **SARboss** to streamline your SAR process may be the answer. We can catalogue your enterprise data from any source into one searchable repository, empowering your processing staff with the tools needed to efficiently find, collate and distribute the information needed to service a SAR.

Finding all information about a data subject is often an inefficient and costly process...

One of the most challenging aspects of servicing a SAR is finding all the information you have on an individual in your systems, then collating and exporting that information to complete the service.

To find all related information, you may need to consider looking across your entire enterprise data estate: email systems, shared drives, cloud drives, database systems and more.

Finding and retrieving information without the tools to do so, can make the task: difficult, time consuming, impractical and highly inefficient.

How can **SARboss** help?

The software is designed with the specific purpose of empowering your SAR servicing personnel with the tools needed to quickly search and locate the information held on a data subject across all of your enterprise digital data sources. Once data has been collated it can be easily exported (to a zip file) for subsequent redaction and further processing before returning to the client.

In a nutshell, **SARboss** enables you to:

- Search and locate information from anywhere across your enterprise digital data estate;
- Easily identify and collect requested data about the individual; and
- Export the data and any attachments for subsequent redaction and distribution

### SARs – the facts!

- ✓ Under GDPR, any individual can write to you and ask for a copy of all the personal information that you have about them
- ✓ Organisations are obligated to service SARs promptly:
  - you must be able to service the request within one month of receipt; and
  - return all of the information in an easily accessible format.

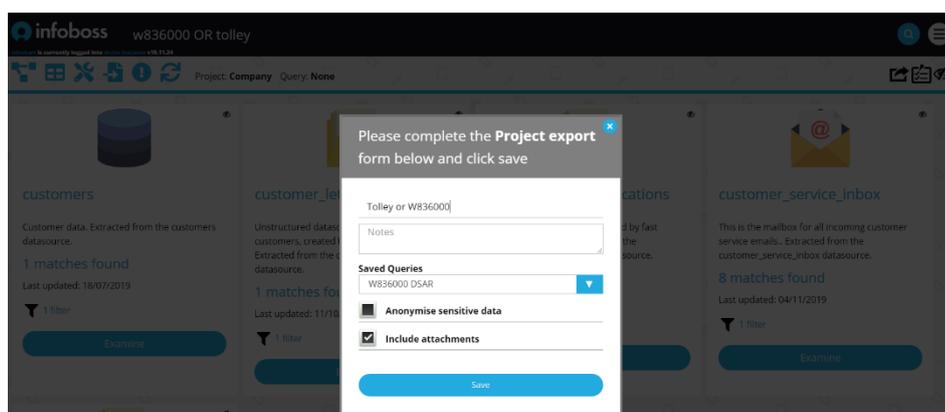
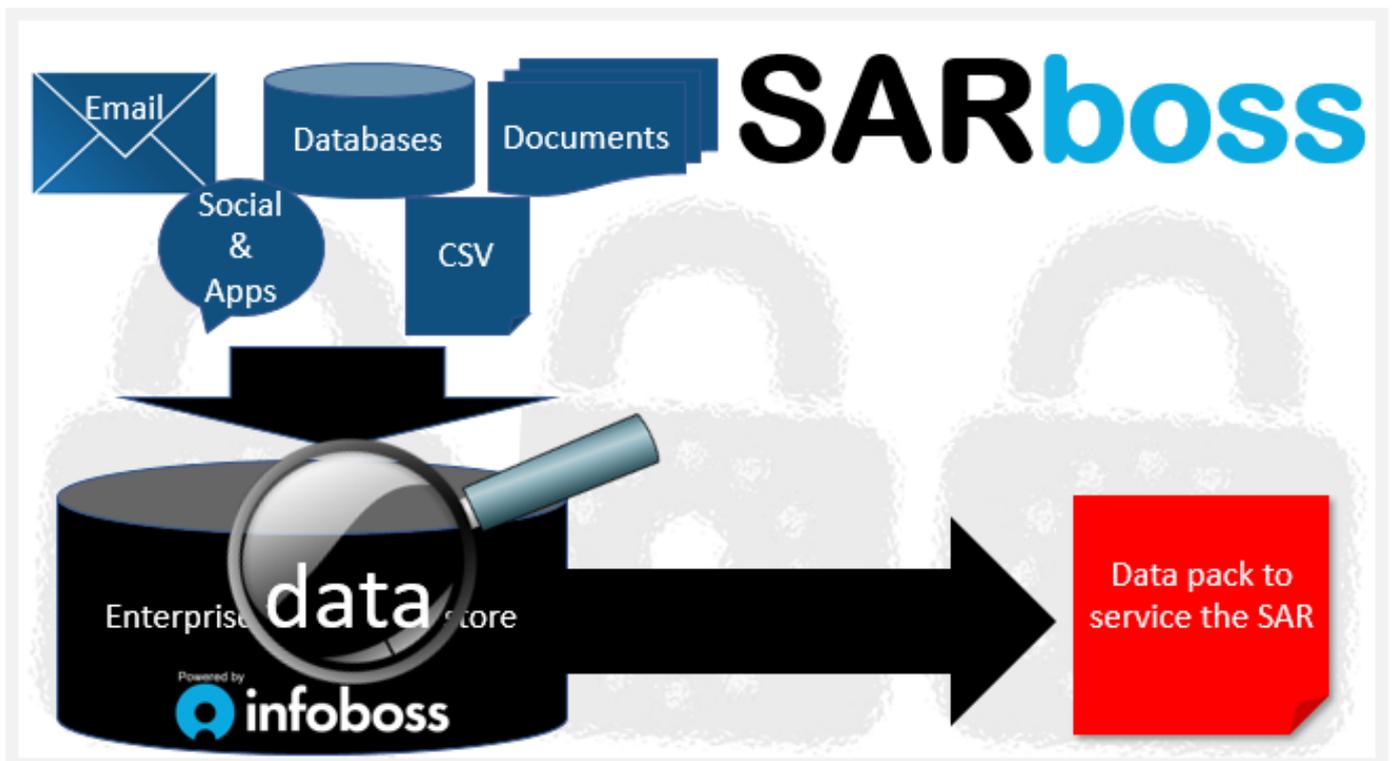


Figure 1: Export SAR results and attachments to a ZIP file

### How SARboss works?

**SARboss** collects data from any enterprise data source. We use a variety of techniques to analyse the data: Meta data or full file content scans (including OCR analysis of images that contain text), database record sets, emails (and attachments) and more. We store the data in an indexed and searchable format empowering your SAR servicing personnel with the tools necessary to quickly and efficiently locate the information for a SAR and export it to a ZIP file for further processing such as redaction or distribution to the client.

You simply let us know what data sources you'd like us to include and we'll configure and setup the system ready to process your SARs. All we require from you is remote access to a machine<sup>1</sup> within your network to install the software onto with appropriate permission to enable access to the data sources in scope.



### Costs<sup>2</sup> from just £495 per month

We base our costs on the estimated number of SARs p.a. and data sources in scope. For example, up to 50 SARs p.a., 1TB of data and 3 data sources starts at just £495 per month.

### Start improving your SAR process today...

Simply drop an email to [info@infoboss.co.uk](mailto:info@infoboss.co.uk) and an expert consultant will be in touch to discuss your requirements, provide a demonstration, quotation and show you how we can streamline your SAR process.

**Ask about a FREE demonstration using your own data!**

<sup>1</sup> Minimum specification: 4 core CPU, 16GB RAM, Windows Server, sufficient disk space to index the data.

<sup>2</sup> All prices exclude VAT, travel and subsistence expenses (if on-site visit required). Implementation services may apply.